



Webinar Instructions

SMARTPHONE/TABLET

Download Zoom App (only required during first use)

- [Click here for a video demo](#)
- Unlock the phone or tablet and open the App Store or Google PlayStore
- Search "Zoom" in the search bar
- Click **"GET"** next to "ZOOM Cloud Meetings"
 - You may need to enter your Apple/Google Play password
 - *Please note that this application is totally free of charge*
- Click download/install next to "ZOOM Cloud Meetings"
- Allow the app to download. Once downloaded, you are ready to join your group.

Joining Your Group

- [Click here for a video demo](#)
- Open your email and find the email with the Subject Line "Join your Group" that will be sent by the Sarcoma Alliance
- Open the email and click the Join Zoom Meeting link
- The Zoom Meeting App will open and prompt you to enter your name and click **"ENTER"**. *Please enter your first and last name.*
- When asked:
 - "Zoom" Would Like to Access the Camera → Select **"OK"**
- Next click the big blue button that says **"Join with Video"**
- When asked/prompted:
 - "Zoom" Would Like to Send You Notifications → Select **"OK"**
 - "Zoom" Would Like to Access the Microphone → Select **"OK"**
 - "Zoom" Would Like to Send You Notifications → Select **"OK"**
 - "To Hear others please join the audio" → Select using **"Internet Audio"**

Leaving Your Group

- At top left corner of the screen select **"Leave"**
- When asked:
 - "Are you sure you want to leave the meeting?" → select **"Leave Meeting"**



DESKTOP/LAPTOP

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- [Click here for a video demo](#)
- Open your email and find the email with the Subject Line "Join your Group" that will be sent by the Sarcoma Alliance
- Open the email and click the Join Zoom Meeting link
- A web browser will open up and prompt you to "Download & Run Zoom"
 - Click "**Download File**" in the lower left-hand side of your screen to download.
- You will be prompted to enter your name. *Please enter your first and last name.*

Joining your Group

- Open your email and find the email with the Subject Line "Join your Group" that will be sent by the Sarcoma Alliance
- Open the email and click Join Zoom Meeting link
- A pop-up box will appear that states "Open Zoom?"
 - Click "**Open Zoom**"
- The Zoom Meeting App will open and prompt you to join the group.
 - Click the "**Join Audio Conference by Computer**" button
- If your video is not running, select "**Start Video Button**" (it has the image of a camera)